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OFFICE OF THE CITY MANAGER

NO. LTC#

323-2012

CITY CLERKES OF FIRE

LETTER TO COMMISSION

TO:

Mayor Matti Herrera Bower and Members of the City Commission

FROM:

Kathie G. Brooks, Interim City Manager

DATE:

December 11, 2012

SUBJECT: Existing Vacancies on the City's Development Review Boards

As you may be aware, the City has a number of vacancies and/or term expirations on the Board of Adjustment (BOA), the Planning Board (PB), the Historic Preservation Board (HPB), and the Design Review Board (DRB). The vacant categories of these boards are indicated hereto:

Board of Adjustment

1. Citizen at-large.

This position is currently held by Ms. Joy Malakoff. Ms. Malakoff is eligible for reappointment.

2. Law.

This position is currently held by Mr. Richard Pereira. Mr. Pereira is eligible to be reappointed.

3. Real Estate Development.

This position was previously held by Mr. Andrew Resnick. Mr. Resnick recently resigned from the Board and does not seek to be re-appointed

Planning Board

- 1. One (1) position from the following possible categories:
 - a. a person with experience in general business
 - b. a person with experience in land development practices
 - c. a person with experience in land use issues

This position is currently held by Mr. Randy Weisburd. Mr. Weisburd does <u>not</u> seek to be reappointed.

2. A registered architect or a member of the faculty of a school of architecture in the state, with practical or academic expertise in the field of design, planning, historic preservation or the history of architecture, or a professional architectural designer or professional urban planner.

This position is currently held by Mr. Jean-Francois Lejeune. Mr. Lejeune is eligible to be reappointed.

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3. A person who has education and/or experience in historic preservation issues. For purposes of this membership category, the term "education and/or experience in historic preservation issues" shall be a person who meets one or more of the following criteria:

- (1) Has earned a college degree in historic preservation;
- (2) Is responsible for the preservation, revitalization or adaptive reuse of historic buildings; or
- (3) Is recognized by the city commission for contributions to historic preservation, education or planning.

This position is currently held by Mr. Daniel Veitia. Mr. Veitia is eligible for re-appointment.

Historic Preservation Board

1. A representative from the Miami Design Preservation League (MDPL), selected from three names nominated by such organization.

This position is currently held by Mr. Herb Sosa. Mr. Sosa is eligible to be re-appointed.

2. A representative from Dade Heritage Trust (DHT), selected from three names nominated by such organization.

This position is currently held by Ms. Jane Gross. Ms. Gross is eligible to be re-appointed.

3. One at-large member who owns or manages a property or properties located in one of the city's historic districts, and who has demonstrated interest and knowledge in urban design and the preservation of historic buildings.

This position is currently held by Mr. Dominique. Mr. Bailleul is eligible to be re-appointed.

4. One at-large member who resides in one of the city's historic districts, and who has demonstrated interest and knowledge in urban design and the preservation of historic buildings.

This position is currently held by Ms. Josephine Manning. Ms. Manning is eligible to be reappointed.

Design Review Board

1. Citizen at Large.

This position is currently held by Ms. Carol Housen. Ms. Housen is eligible to be reappointed.

2. A Registered Architect, Professional Designer or Professional Urban Planner.

This position is currently held by Ms. Lilia Medina, in the capacity of Professional Urban Planner. Ms. Medina is eligible to be re-appointed.

- 3. One (1) position from the following possible categories
 - a. a Registered Architect
 - b. a member of the faculty of a school of architecture, urban planning or urban design in the state, with practical or academic expertise in the field of design, planning, historic preservation or the history of architecture
 - c. a Professional Architectural Designer
 - d. a Professional Urban Planner

This position is currently held by Ms Marilys Nepomechie in the capacity of a member of the faculty of a school of architecture in the State. Ms. Nepomechie is eligible to be reappointed.

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In order to maintain quorums, the members of the boards whose terms will expire can be held over for a period not to exceed 60 days from December 31, 2012. Consequently, the need for members is very pressing for all of the City's Development Review Boards, as some will not be able to field quorums after their February meetings if no new appointments or re-appointments are made.

KGB/VGG/RGL:TRM

C: Jose Smith, City Attorney
Gary Held, First Assistant City Attorney
Bob Parcher, City Clerk
Richard G. Lorber, Acting Planning Director

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